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LOVELAND, CO 80538
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INFORMATION AND REAL ESTATE SERVICES, LLC

MAIN 970-593-9002
TOLL FREE 800-596-4901
FAX 970-593-0900

CANCELLATION OF IRES SERVICES

Thank you for promptly reporting changes to IRES, LLC.

Effective date: ___/___/___ Name: _____

Submitted By: _____ Office: _____

Team Name: (if applicable) _____

This shall notify IRES that I would like to cancel my MLS participation for the following reason: (Check one)

___ a. My license has been returned to the Real Estate Commission. (Letter to Real Estate Commission must accompany this form.) I have notified my Board or Association: Yes No (If not, IRES will fax this form to them on your behalf.)

___ b. I am the Employing Broker and no longer wish to receive MLS services from IRES.

___ c. My license is no longer affiliated with the above office.

___ d. I am a staff person no longer affiliated with the above office.

I do / do not have a Sentrilock Smart Card. *Important note: Smart Cards are owned by Sentrilock and **must** be returned to your Board/Association or to IRES immediately. Smart Cards that are not returned may be subject to a lost/stolen card fee.*

Please send my final statement via:

Fax to: _____ Email to: _____
 Use the payment information below for the balance due on my IRES account.

PAYMENT METHOD: MasterCard Visa Discover Check # _____ (enclosed)

Credit Card # _____ Exp ___/___

CVV (three or four digit number printed on the back of your credit or debit card): _____

AMOUNT: \$ _____ Name on Card _____

Zip code of cardholder's billing address: _____

Note: IRES fees are billed quarterly and prorated monthly. Cancellation notices received at the IRES office prior to the 1st of the month may entitle the user to a credit for the remaining month(s) within the quarter. A \$25 IRES admin fee for refunds will be deducted from any refund owed a subscriber.

For Internal Office Use Only

Listings: Active or Pending Listings? Y N If Agent, transfer to Broker If Employing Broker, withdrawn

Account Balance: \$ _____ Final statement faxed / emailed / mailed on ___/___/___

(Initial below)

Status Changes: Boreas ___/___/___ (Date) _____

Sentrilock Service? Y N If Y, returned? Y N _____

If not returned, sent email? Y N _____

ColoProperty Inventory Subset? Y N _____