



Sentrilock Change and Cancellation Form

Note: Smartcard cannot be transferred to or used by another individual.

Lockbox ownership may be transferred through www.Sentrilock.com. There is a \$25 fee for lost or unreturned keys which does include a replacement card. A \$25 IRES admin fee for refunds will be deducted from any refund owed a subscriber.

Last Name:				
First Name:				
Office Name:				
Association Membership:	<input type="checkbox"/> Boulder	<input type="checkbox"/> Estes Park	<input type="checkbox"/> Ft Collins	<input type="checkbox"/> Greeley
	<input type="checkbox"/> Longmont	<input type="checkbox"/> Loveland/ Berthoud	<input type="checkbox"/> Other: _____	<input type="checkbox"/> None
Reason for Return: <small>(e.g. Defective equipment, Cancel)</small>				
SmartCard Serial Number:		Returned Smartcard?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Lockbox Serial Number(s):				
Additional Comments:				
Board/Admin Initials:				
Agent Signature:				
Date:				

Note: If cancelling all IRES services, please complete an IRES Cancellation Form.

Original to User / Copy to IRES

IRES Fax: 970-593-0900

For Office Use Only:

Boreas _____ Sentrilock Site _____

Billing _____

Rev 2/12