



**RESIDENTIAL-DETACHED INPUT FORM (Single Family Detached Dwelling)**

\* = Required Field

MLS #: \_\_\_\_\_

**Listing Information**

\*Listing Office: \_\_\_\_\_ \*Listing Agent: \_\_\_\_\_

\*Co-Listed?:  Y /  N (If yes, the following fields are required): Co-Listing Office: \_\_\_\_\_ Co-Listing Agent: \_\_\_\_\_

\*Property Type: RESIDENTIAL-DETACHED Secondary Property Type: \_\_\_\_\_ \*Listing Status: \_\_\_\_\_

\*List Price: \_\_\_\_\_ \*List Date: \_\_\_\_\_ \*Expiration Date: \_\_\_\_\_ (If Coming Soon status, the following field is required):

Go Active Date: \_\_\_\_\_

**Location Information**

\*County: \_\_\_\_\_ \*Street #: \_\_\_\_\_ Street Dir (N, S, E, W): \_\_\_\_\_ \*Street Name: \_\_\_\_\_

Street Type (e.g. St, Ave): \_\_\_\_\_ St Post Dir (N, S, E, W): \_\_\_\_\_ Unit #: \_\_\_\_\_ \*Mail City: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_ \*Locale: \_\_\_\_\_ \*Legal: \_\_\_\_\_

\*Subdivision: \_\_\_\_\_

\*Zoning: \_\_\_\_\_ Parcel/Account Number: \_\_\_\_\_ \*Realist Tax ID: \_\_\_\_\_

Driving Directions (limited to 250 characters): \_\_\_\_\_

Listing Web Site: http:// \_\_\_\_\_

**Property Information**

\*Taxes: \$ \_\_\_\_\_ \*Tax Year: \_\_\_\_\_ \*Lot Size in SqFt: \_\_\_\_\_ OR \*Approx. Acres: \_\_\_\_\_

\*School District: \_\_\_\_\_ \*High School: \_\_\_\_\_ \*Middle School: \_\_\_\_\_

\*Elem 1: \_\_\_\_\_ Elem 2: \_\_\_\_\_ \*Water Supplier: \_\_\_\_\_

Electric Supplier: \_\_\_\_\_ Gas Supplier: \_\_\_\_\_ \*Metro Tax District?:  Y /  N

**Transaction Information**

**\*Listing Contract: (Check One)**

- Exclusive Right to Sell, Transaction Broker
- Exclusive Right to Sell, Agency
- Exclusive Agency/Brokerage
- Exclusive Right to Sell, Transaction Broker, w/ Variable Rate Commission
- Exclusive Right to Sell, Agency, w/ Variable Rate Commission
- Exclusive Agency/Brokerage w/ Variable Rate Commission

\*Limited Service?  Y /  N

If "Y", the listing broker (select 1 option):

- will arrange appts for cooperating broker
- OR
- gives co-op brokers authority

\*Short Pay?:  Y /  N \*Buyer Agency: \$/% \_\_\_\_\_ \*Transaction Broker: \$/% \_\_\_\_\_ \*Buyer Exclusions:  Y /  N

Minimum Earnest Money: \$ \_\_\_\_\_ Earnest Money Recipient: \_\_\_\_\_

\*For Showings, contact:  None  Listing Agent  Listing Office  ShowingTime: \_\_\_\_\_  Other: \_\_\_\_\_

(if chosen, online showings automatically enabled)

**Building Information**

\*Year Built: \_\_\_\_\_ \*New Construction?:  Y /  N \*If Yes, Is Construction Completed?:  Y /  N

\*If No, Is Construction Started?:  Y /  N \*If Yes, Est. Completion Date: \_\_\_\_\_

New Construction Notes (limited to 250 characters): \_\_\_\_\_

Model Name: \_\_\_\_\_ Builder: \_\_\_\_\_ \*Water Meter Installed?:  Y /  N

\*Water Rights?:  Y /  N Well Permit #: \_\_\_\_\_ \*Waterfront?:  Y /  N



# Display Listings on the Internet?

\*ColoProperty.com®:  Y /  N

\*Realtor.com®:  Y /  N

\*Broker Public Portal:  Y /  N

\*Exclude from ListHub Syndications?:  Y /  N

## Exterior Features

\*Style: \_\_\_\_\_

- 1 Story/Ranch
- Bi-Level
- Tri-Level
- Four-Level
- Five+ Levels
- 2 Story
- 3 Story
- 1 ½ Story
- Raised Ranch
- Tri Front/Back
- 4 L Front/Back

\*Construction: \_\_\_\_\_

- Wood/Frame
- Brick/Brick Veneer
- Block
- Stone
- Log
- Metal Siding
- Vinyl Siding
- Composition Siding
- Stucco
- Wood Siding
- Wood Shingle
- Cedar/Redwood
- Painted/Stained
- Rolling Shutters
- Other Construction
- Adobe
- Concrete
- Moss Rock

\*Roof: \_\_\_\_\_

- Composition Roof
- Wood Shake/Shingle
- Tar & Gravel
- Tile Roof
- Metal Roof
- Slate Roof
- Rubber Membrane
- Foam Roof
- Fiberglass Shingles
- Other Roof
- Flat Roof
- Cement Shake
- Concrete Tile
- Simulated Shake

Common Amenities: \_\_\_\_\_

- Clubhouse
- Tennis
- Hot Tub
- Indoor Pool
- Pool

- Sauna
- Play Area
- Exercise Room
- Common Rec/Park Area
- Hiking/Biking Trails
- Business Center
- Recreation Room

Assoc. Fee Includes: \_\_\_\_\_

- Common Amenities
- Trash
- Snow Removal
- Lawn Care
- Security
- Management
- Common Utilities
- Exterior Maintenance

Type: \_\_\_\_\_

- Zero Lot Line
- Patio Home
- Cottage/Bung
- Colonial
- Victorian
- Tudor
- Spanish
- Cape Cod
- Farm House
- Earth Berm
- Cabin
- A-Frame
- Fixer-Upper
- In-Law Area
- Includes Rental Unit
- Legal, Conforming
- Legal, Non-conforming
- Mobile Home
- Modular Home
- Manufactured Home
- Condo (Detached Only)
- Foursquare/Denver Square
- Chalet
- Contemporary/Modern

Outdoor Feat: \_\_\_\_\_

- Lawn Sprinkler System
- Storage Buildings
- Balcony
- Patio
- Deck
- Enclosed Porch
- Hot Tub Included
- Rec Assoc Required
- Private Pool
- Tennis Court
- RV/Boat Parking
- >8' Garage Door

- Heated Garage
- Oversized Garage
- Tandem Garage
- Carriage House
- Land Lease
- Drive Through Garage

Location Desc: \_\_\_\_\_

- Cul-De-Sac
- Corner Lot
- Wooded Lot
- Evergreen Trees
- Deciduous Trees
- Native Grass
- Level Lot
- Rolling Lot
- Sloping Lot
- Steep Lot
- Rock out-Croppings
- Abuts Ditch
- Abuts Golf Course
- Golf Course Neighborhood
- Abuts Pond/Lake
- Abuts Stream/Creek/River
- Abuts Farm Land
- Abuts National Forest
- Abuts Park
- Abuts Public Open Space
- Abuts Private Open Space
- Meadow
- Orchard
- Outbuildings
- Airpark
- Historic District
- Co-Housing
- Senior Community
- House/Lot Faces North
- House/Lot Faces South
- House/Lot Faces East
- House/Lot Faces West
- House/Lot Faces NW
- House/Lot Faces NE
- House/Lot Faces SW
- House/Lot Faces SE
- Within City Limits
- Unincorporated

Horse Prop: \_\_\_\_\_

- Horse(s) Allowed
- Zoning OK for 1 Horse
- Zoning OK for 2 Horses
- Zoning OK for 3 Horses
- Zoning OK for 4+ Horses
- Barn with 1-2 Stalls
- Barn with 3+ Stalls
- Corral(s)
- Pasture

- Arena
- Tack Room
- Loafing Shed
- Hay Storage Building
- Access to Riding Trails

Fences: \_\_\_\_\_

- Partially Fenced
- Enclosed Fenced Area
- Wood Fence
- Chain Link
- Security Fence
- Other Fence
- Electric Fence
- Wire Fence
- Metal Post Fence
- Dog Run/Kennel
- Vinyl/Composition

Views: \_\_\_\_\_

- Back Range/Snow Capped
- Foothills View
- Plains View
- City View
- Water View
- 360 Degrees

Lot Improvements: \_\_\_\_\_

- Street Paved
- Curbs
- Gutters
- Sidewalks
- Street Light
- Alley
- Fire Hydrant within 500 Ft

Road Access: \_\_\_\_\_

- Private, up to Co. Standards
- Private, not up to Co. Standard
- 4x4 Required to Access
- City Street
- Co. Rd/ Co. Maintained
- Co. Rd/ Not Maintained
- State Highway
- Interstate
- Easement
- Privately Maintained
- Lack of Right to Access
- Security Gate
- Alley

Rd Surface at Prop Line: \_\_\_\_\_

- Road Improve Needed
- Dirt Road
- Gravel Road
- Blacktop Road
- Concrete road

## Interior Features

### \*Bsmt/Foundation: \_\_\_\_\_

1. No Basement
2. Partial Basement
3. Full Basement
4. Unfinished Basement
5. 25% + Finished Basement
6. 50% + Finished Basement
7. 75% + Finished Basement
8. 90% + Finished Basement
9. Crawl Space
10. Slab
11. Walk-Out Basement
12. Daylight Basement
13. Structural Floor
14. Built-In Radon
15. Rough-In for Radon
16. Retrofit for Radon
17. Radon Test Available
18. Radon Unknown
19. Sump Pump
20. Post & Pier

### \*Heating: \_\_\_\_\_

1. No Heat
2. Forced Air
3. Hot Water
4. Heat Pump
5. Baseboard Heat
6. Gravity Heat
7. Wood Stove
8. Multi-Zoned Heat
9. Radiant Heat
10. Radiator
11. Space Heater
12. Two or More Heat Sources
13. Humidifier
14. Two or More H2O Heaters
15. Electric Air Filter
19. Wall Heater
20. Oil

### Cooling: \_\_\_\_\_

1. Central Air Conditioning
2. Room Air Conditioner
3. Evaporative Cooler
4. Ceiling Fan
5. Attic Fan
6. Whole House Fan

### \*Inclusions: \_\_\_\_\_

1. No Inclusions
2. Window Coverings
3. Electric Range/Oven
4. Gas Range/Oven
5. Down-Draft Range
6. Self-Cleaning Oven
7. Continuous-Cleaning Oven
8. Double Oven
9. Dishwasher
10. Refrigerator
11. Bar Refrigerator

12. Clothes Washer
13. Clothes Dryer
14. Microwave
15. Trash Compactor
16. Freezer
17. Jetted Bath Tub
18. Central Vacuum
19. Intercom
20. Security System Owned
21. Security System Leased
22. Laundry Tub
23. Gas Bar-B-Q
24. Garage Door Opener
25. Satellite Dish
26. TV Antenna
27. Fireplace Tools Included
28. Some Furniture
29. Water Softener Owned
30. Water Softener Rented
31. Water Filter Owned
32. Water Filter Rented
37. Disposal
38. Smoke Alarm(s)

### Energy Features: \_\_\_\_\_

1. Solar Domestic Hot Water
2. Solar Hot Water Heat
3. Solar Rough-In
4. Trombe Wall
5. Sun Space
6. Southern Exposure
7. Double Pane Windows
8. Triple Pane Windows
9. Storm Window
10. Storm Doors
11. Attached Greenhouse
12. High Efficiency Furnace
13. Energy Survey Complete
14. Demand Control Limiter
15. Set Back Thermostat
17. Energy Rated
18. Solar PV Leased
19. Solar PV Owned

### Design Features: \_\_\_\_\_

1. Eat-In Kitchen
2. Separate Dining Room
3. Cathedral/Vaulted Ceilings
4. Open Floor Plan
5. Workshop
6. Pantry
7. Wood Windows
8. Bay or Bow Window
9. Stain/Natural Trim
10. Walk-In Closet
11. Loft
12. Sauna
13. Wet Bar
14. Fire Sprinklers
15. Fire Alarm
16. Washer/Dryer Hookups
17. Skylights

18. Wood Floors
19. Jack & Jill Bathroom
22. Kitchen Island
23. Media Room
24. Theater
25. Two Master Suites
26. Steam Shower
27. 6-Panel Doors
28. French Doors
29. 9ft+ Ceilings
30. Beamed Ceilings
31. Crown Molding

### Master Bedroom Bath: \_\_\_\_\_

1. Shared Master Bath
2. Half Master Bath
3. 3/4 Master Bath
4. Full Master Bath
5. Tub + Shower Master
6. Luxury Features
7. 5 Piece Master Bath
8. Bidet Master Bath

### Fireplace: \_\_\_\_\_

1. Re-circulating Fireplace
2. Freestanding Fireplace
3. Fireplace Insert
4. 2+ Fireplaces
5. Outside Combustion Air
6. Gas Fireplace
7. Gas Logs Included
8. Electric Fireplace
9. Multi-Sided Fireplace
10. Rough-In Fireplace
11. Living Room Fireplace
12. Family/Rec Room Fireplace
13. Master Bedroom Fireplace
14. Kitchen Fireplace
15. Great Room Fireplace
16. Dining Room Fireplace
17. Basement Fireplace
18. Pellet Stove
19. Coal Fireplace
20. Masonry Fireplace
21. Single Fireplace
22. No Fireplace

### Disabled Access: \_\_\_\_\_

1. Ramp Access
2. Level Lot
3. Level Drive
4. Near Bus
5. Width of Halls 42" or More
6. Low Carpet
7. Interior Doors 32" or More
8. Exterior Doors 36" or More
9. No Stairs
10. Other Access
11. Main Floor Bath
12. Main Level Bedroom
13. Stall Shower
14. Main Level Laundry
15. Elevator

## Other Features

### \*Utilities: \_\_\_\_\_

1. Natural Gas
2. Electric
3. Propane
4. Wood/Coal
7. Oil
8. No Utilities
9. Other Utilities
10. Cable TV Available
29. Satellite Available
30. High Speed Available
31. Underground

### \*Water/Sewer: \_\_\_\_\_

1. City Water
2. District Water
3. Well
4. Cistern
5. City Sewer
6. District Sewer
7. Septic
8. No Water/Sewer
9. Other Water/Sewer
10. See Remarks

### Mineral & Water Rights: \_\_\_\_\_

1. Water Rights Included
2. Water Rights Excluded
3. Irrigation Well Included
4. Irrigation Well Excluded
5. Mineral Rights Included
12. Mining Claim
13. Mineral Rights Excluded

### \*Ownership: \_\_\_\_\_

1. Lender Owner/REO
2. Licensed Owner
3. Private Owner
4. Corporate Buy-Out
5. Partnership
6. Other Owner
7. Permanent Affordable Housing
8. Timeshare
9. HUD
10. Builder

### \*Occupied By: \_\_\_\_\_

1. Owner Occupied
2. Tenant Occupied
3. Vacant for Rent
4. Vacant Not for Rent

### \*Possession: \_\_\_\_\_

1. Before Closing
2. Delivery of Deed
3. 1-3 Days After Closing
4. Specific Date
5. Tenant Will Vacate
6. Owner Will Vacate
7. Current Lease Agreement
8. See Remarks

**\*Property Disclosures:** \_\_\_\_\_

- 1. Seller's Disclosure
- 2. No Property Disclosure
- 3. Lead Paint Disclosure
- 4. Home Warranty

- 3. 500 Year/Moderate Risk
- 4. Minimal Risk

**\*Possible Usage:** \_\_\_\_\_

- 1. Single Family
- 2. Multi Family
- 3. Mobile Homes
- 4. PUD
- 5. Farm/Ranch
- 6. Business

- 7. Commercial or Industrial
- 8. Additional Units

**New Financing/Lending:** \_\_\_\_\_

- 1. Cash
- 2. Conventional
- 3. FHA
- 4. VA
- 5. Seller Points/Buydown
- 6. Owner Financing

- 7. Wrap/Blend
- 8. Lease Purchase
- 9. Exchange/Trade
- 15. Short Pay
- 16. 1031 Exchange
- 17. Auction
- 18. Short Sale Pending Lender Approv
- 19. USDA
- 20. FIRPTA

**Exclusions**

Exclusions (Limit to 100 Characters): \_\_\_\_\_

**Showing Information** (Optional) All showing information is private and can be viewed by Listing Office only.

Property Vacant?:  Y /  N Showings Allowed?:  Y /  N Allow online requests?:  Y /  N

Min. notice before showings (0-24hrs): \_\_\_\_\_ SentiLock Serial #: \_\_\_\_\_ Lockbox/CBS Code: \_\_\_\_\_

Showing Staff Instructions (500 Character Max): \_\_\_\_\_

Showing Agent Instructions (500 Character Max): \_\_\_\_\_

Showing Contact Information (Optional. If filled in, First & Last name and 1 phone number are required.)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Use for text?:  Y /  N Work Phone: \_\_\_\_\_ Use for text?:  Y /  N

Mobile Phone: \_\_\_\_\_ Use for text?:  Y /  N Other Phone: \_\_\_\_\_ Use for text?:  Y /  N

Email: \_\_\_\_\_ Appt. Notices?:  Y /  N Receive Feedback?:  Y /  N Preferred Contact Method: \_\_\_\_\_

Customize the Feedback Question:

- Use the standard showings feedback questionnaire.  Use the customization from your user preferences.
- Customize the showings feedback questionnaire for this listing only (If this option is selected, choose which questions to include below and/or add customized questions in the fields provided).

- Is the customer interested in the property?  Is the price right?  Feedback on the exterior
- Did the property show well?  Feedback on the interior  Other suggestions/comments

Custom questions 1: \_\_\_\_\_

Custom question 2: \_\_\_\_\_

**Open Houses**

Open House Date: \_\_\_\_\_ (mm/dd/yyyy) Start Time: \_\_\_\_\_ (hh:mm) End Time: \_\_\_\_\_ (hh:mm)

Repeat:  Y /  N If yes,  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Comments: (Limited to 255 characters) \_\_\_\_\_

Hosting Agent: \_\_\_\_\_

Display Open Houses on Internet:  Y /  N ColoProperty.com®, MySite, Listing Links, IDX downloads, Realtor.com®, and ListHub Channels (if your office is signed up)

**I hereby represent to the MLS that I am in possession of a property executed Exclusive Right to Sell Listing Contract or an Exclusive Agency Listing Contract signed by the owner(s) of the property and that I have used my best efforts as to accuracy and correctness on this data input form.**

**Signature:** \_\_\_\_\_