

**VACANT LAND/LOTS INPUT FORM**

**\* = Required Field**

MLS #: \_\_\_\_\_

**Listing Information**

**\*Listing Office:** \_\_\_\_\_ **\*Listing Agent:** \_\_\_\_\_  
**\*Co-Listed?:**  Y /  N (If yes, the following fields are required): **Co-Listing Office:** \_\_\_\_\_ **Co-Listing Agent:** \_\_\_\_\_  
**\*Property Type:** VACANT LAND/LOTS **Secondary Property Type:** \_\_\_\_\_ **\*Listing Status:** \_\_\_\_\_  
**\*List Price:** \_\_\_\_\_ **\*List Date:** \_\_\_\_\_ **\*Expiration Date:** \_\_\_\_\_

**Location Information**

**\*County:** \_\_\_\_\_ **Street #:** \_\_\_\_\_ **Street Dir (N, S, E, W):** \_\_\_\_\_ **Street Name:** \_\_\_\_\_ **Street Type (e.g. St, Ave):** \_\_\_\_\_  
**St Post Dir (N, S, E, W):** \_\_\_\_\_ **Unit #:** \_\_\_\_\_ **\*Mail City:** \_\_\_\_\_ **\*Zip Code:** \_\_\_\_\_ **\*Locale:** \_\_\_\_\_  
**\*Legal:** \_\_\_\_\_ **\*Subdivision:** \_\_\_\_\_  
**\*Zoning:** \_\_\_\_\_ **Parcel/Account Number:** \_\_\_\_\_ **\*Realist Tax ID:** \_\_\_\_\_  
Driving Directions (limited to 250 characters): \_\_\_\_\_

Name of Nearest Town: \_\_\_\_\_ # Miles to: \_\_\_\_\_

Listing Web Site: http:// \_\_\_\_\_

**Property Information**

**\*Taxes:** \$ \_\_\_\_\_ **\*Tax Year:** \_\_\_\_\_ **\*Lot Sq. Ft:** \_\_\_\_\_ **OR** **\*Lot Acres:** \_\_\_\_\_ **School District:** \_\_\_\_\_  
**Senior High:** \_\_\_\_\_ **Middle School:** \_\_\_\_\_ **Elem 1:** \_\_\_\_\_ **Elem 2:** \_\_\_\_\_  
**\*Water Supplier:** \_\_\_\_\_ **Elec Supplier:** \_\_\_\_\_ **Gas Supplier:** \_\_\_\_\_ **\*Metro Tax Dist?:**  Y /  N

**Transaction Information**

**\*Listing Contract: (Check One)**  
 Exclusive Right to Sell, Transaction Broker  
 Exclusive Right to Sell, Agency  
 Exclusive Agency/Brokerage  
 Exclusive Rt to Sell, Trans Broker, w/ Variable Rate Commission  
 Exclusive Rt to Sell, Agency, w/ Variable Rate Commission  
 Exclusive Agency/Brokerage w/ Variable Rate Commission  
**\*Limited Service?**  Y /  N  
If "Y", the listing broker (select 1 option):  
 will arrange appts for cooperating broker  
**OR**  
 gives co-op brokers authority  
**\*Short Pay?**  Y /  N  
**\*Buyer Agency:** \$/% \_\_\_\_\_  
**\*Transaction Broker:** \$/% \_\_\_\_\_  
**\*Buyer Exclusion:**  Y /  N  
**\*For Showings,**  None  Listing Agent  Listing Office  ShowingTime (if chosen, online showings automatically enabled): \_\_\_\_\_  
**Min Earnest Money:** \$ \_\_\_\_\_ **contact:** \_\_\_\_\_  
**Earnest Money Recipient:** \_\_\_\_\_ **\*Other:** \_\_\_\_\_

**Building Information**

**\*Water Meter Installed?:**  Y /  N **Well Permit #:** \_\_\_\_\_ **\*Waterfront?:**  Y /  N

**Association Information**

**\*Has an HOA?:**  Y /  N If Yes, 1st HOA Name: \_\_\_\_\_ HOA Phone: \_\_\_\_\_ HOA Email: \_\_\_\_\_ HOA Website: \_\_\_\_\_  
Has Covenants?  Y /  N **\*Has Assn. Fee?:**  Y /  N If Yes, **\*Assn. Fee:** \$ \_\_\_\_\_ per \_\_\_\_\_  
**\*Assn. Transfer Fee?:**  Y /  N **\* Assn. Reserve?:**  Y /  N  
2nd HOA Name: \_\_\_\_\_ HOA Phone: \_\_\_\_\_ HOA Email: \_\_\_\_\_ HOA Website: \_\_\_\_\_  
Has Covenants?:  Y /  N Has Assn. Fee?:  Y /  N If Yes, Assn. Fee: \$ \_\_\_\_\_ per \_\_\_\_\_ Assn. Transfer Fee?:  Y /  N  
Assn. Reserve?:  Y /  N

**Property Information**

**\*Irrigation Water Rights:**  Y /  N **\*Irrigation Ditches:**  Y /  N **\*If Yes, Are Ditches Active:**  Y /  N **Water Tap Fee:** \_\_\_\_\_  
**Sewer Tap Fee:** \_\_\_\_\_ **Water Rights Included/Carrying Ditch Comments:** \_\_\_\_\_  
Lake, Reservoir, Streams: \_\_\_\_\_  
**Crops:** \_\_\_\_\_ **Well Info:** \_\_\_\_\_ **Any Improvements on Prop:**  Y /  N  
If Yes, Describe Improvements: \_\_\_\_\_

**Remarks** (Limited to 1000 characters for Listing Comments and Broker Remarks with the first 500 displaying on Print Reports.)

**Listing Comments** (Describe the property. Will display on reports and be sent to ColoProperty, MySite, and all other public websites): \_\_\_\_\_

**Broker Remarks** (Private Information for other brokers only—e.g. commission info, bonuses, etc. Will display on IRESis & printed agent version reports only): \_\_\_\_\_

## Display Listings on the Internet?

\***ColoProperty.com**®:  Y /  N \***Realtor.com**®:  Y /  N \***Broker Public Portal**:  Y /  N

\*Exclude from ListHub Syndications?:  Y /  N

(homesnap.com  
public access)

### Exterior Features

#### Common Amenities: \_\_\_\_\_

1. Clubhouse
2. Tennis
3. Hot Tub
4. Indoor Pool
5. Pool
6. Sauna
7. Play Area
8. Exercise Room
9. Common Rec/Park Area
16. Hiking/Biking Trails
17. Business Center
18. Rec Room

#### Assoc Fee Includes: \_\_\_\_\_

1. Common Amenities
2. Trash
3. Snow Removal
4. Lawn Care
5. Security
6. Management
7. Common Utilities
8. Exterior Maintenance

#### Location Desc: \_\_\_\_\_

1. Cul-De-Sac
2. Corner Lot
3. Wooded Lot
4. Evergreen Trees
5. Deciduous Trees
6. Native Grass
7. Level Lot
8. Rolling Lot
9. Sloping Lot
10. Steep Lot
11. Rock Out-Croppings
12. Abuts Ditch
13. Abuts Golf Course
14. Golf Course Neighborhood
15. Abuts Pond/Lake
16. Abuts Stream/Creek/River
17. Abuts Farm Land
18. Abuts National Forest
19. Abuts Park
20. Abuts Public Open Space
21. Abuts Private Open Space
22. Meadow
23. Orchard
24. Outbuildings
25. Airpark
26. Historic District
28. Senior Community
29. House/Lot Faces North
30. House/Lot Faces South
31. House/Lot Faces East
32. House/Lot Faces West
33. House/Lot Faces NW
34. House/Lot Faces NE
35. House/Lot Faces SW
36. House/Lot Faces SE
37. Within City Limits
38. Fill Required
39. City
40. Rural
41. Plains
42. Mountains
43. Unincorporated

#### Horse Prop: \_\_\_\_\_

1. Horse(s) Allowed
2. Zoning OK for 1 Horse
3. Zoning OK for 2 Horses
4. Zoning OK for 3 Horses

### Exclusions

Exclusions (Limit to 100 Characters): \_\_\_\_\_

5. Zoning OK for 4+ Horses
6. Barn with 1-2 Stalls
7. Barn with 3+ Stalls
8. Corral(s)
9. Pasture
10. Arena
11. Tack Room
12. Loafing Shed
13. Hay Storage Building
14. Access to Riding Trails

#### Fences: \_\_\_\_\_

1. Partially Fenced
2. Enclosed Fenced Area
3. Wood Fence
4. Chain Link
5. Security Fence
6. Other Fence
7. Electric Fence
8. Wire Fence
9. Metal Post Fence
10. Dog Run/Kennel
11. Vinyl/Composition

#### Views: \_\_\_\_\_

1. Back Range/Snow Capped
2. Foothills View
3. Plains View
4. City View
5. Water View
6. 360 Degrees

#### Lot Improvements: \_\_\_\_\_

1. Street Paved
2. Curbs
3. Gutters
4. Sidewalks
5. Street Light
6. Alley
7. Fire Hydrant within 500 Ft
8. No Improvements

#### Road Access: \_\_\_\_\_

1. Private, up to Co. Standards
2. Private, not up to Co. Standard
3. 4x4 Required to Access
4. City Street
5. Co. Rd/ Co. Maintained
6. Co. Rd/ Not Maintained
7. State Highway
8. Interstate
9. Easement
10. Privately Maintained
11. Lack of Legal Right to Access
12. Security Gate
13. Alley

#### Rd Surface at Prop Line: \_\_\_\_\_

1. Road Improve Needed
2. Dirt Road
3. Gravel Road
4. Blacktop Road
5. Concrete road

#### Railroad Access: \_\_\_\_\_

1. Railroad Adjacent
2. Rail Served
3. Railroad Available
4. Call Listor

### Interior Features

#### # Living Units Allowed: \_\_\_\_\_

1. 1 Unit Allowed
2. 2 Units Allowed
3. 3 Units Allowed

4. 4 Units Allowed
5. 5 Units Allowed
6. 6+ Units Allowed
7. Not Applicable
8. See Remarks

### Other Features

#### Utilities: \_\_\_\_\_

1. Natural Gas
2. Electric
3. Propane
4. Wood/Coal
7. Oil
8. No Utilities
9. Other Utilities
10. Cable TV Available
11. Master Meter-Electric
12. Master Meter-Gas
13. Separate Meter Electricity
14. Separate Meter Gas
15. 200V Electric
16. 440V Electric
17. 3-Phase Electric
18. Electric at Property
19. Electricity within 100 ft
20. Electricity more than 100 ft
21. Natural Gas at Property
22. Natural Gas within 100 ft
23. Natural Gas more than 100 ft
24. Gas Tap Paid
25. Gas Tap Available
26. Propane Installed
29. Satellite Available
30. High Speed Available
31. Underground

#### \*Water/Sewer: \_\_\_\_\_

1. City Water
2. District Water
3. Well
4. Cistern
5. City Sewer
6. District Sewer
7. Septic
8. No Water/Sewer
9. Other Water/Sewer
10. See Remarks
17. Septic Permit

#### Water or Sewer Needed: \_\_\_\_\_

11. Well Needed
12. Well Permit
13. Water Tap Available
14. Water Tap Paid
15. Water Tap Installed
16. Septic Needed
18. Sewer Tap Available
19. Sewer Tap Paid
20. Sewer Tap Installed

#### Mineral & Water Rights: \_\_\_\_\_

1. Water Rights Included
2. Water Rights Excluded
3. Irrigation Well Included
4. Irrigation Well Excluded
5. Mineral Rights Included
6. Gas/Oil Included
7. Gas/Oil Excluded
8. Sand/Gravel
9. Geo-Thermal
10. Existing Lease(s) Included
11. Existing Lease(s) Excluded
12. Mining Claim
13. Mineral Rights Excluded

#### \*Ownership: \_\_\_\_\_

1. Lender Owner/REO
2. Licensed Owner
3. Private Owner
4. Corporate Buy-Out
5. Partnership
6. Other Owner
9. HUD
10. Builder

#### Possession: \_\_\_\_\_

1. Before Closing
2. Delivery of Deed
3. 1-3 Days After Closing
4. Specific Date
8. See Remarks

#### Property Disclosures: \_\_\_\_\_

1. Seller's Disclosure
2. No Property Disclosure

#### Flood Plain: \_\_\_\_\_

1. High Hazard/Floodway
2. 100 Year/High Risk
3. 500 Year/Moderate Risk
4. Minimal Risk

#### Possible Usage: \_\_\_\_\_

1. Single Family
2. Multi Family
3. Mobile Homes
4. PUD
5. Farm/Ranch
6. Business
7. Commercial or Industrial

#### New Financing/Lending: \_\_\_\_\_

1. Undeveloped
2. Boundaries Marked
3. Approved Subdivision
4. Preliminary Plans
5. Plans Submitted
6. Plans Approved
7. Special Review
8. Build to Suit
9. Covenants
10. Rec Association Required
11. Architectural Approval Required
12. Homeowners' Association
13. Zoned for Development
14. Building Permit Ready

#### New Financing/Lending: \_\_\_\_\_

1. Cash
2. Conventional
3. FHA
4. VA
5. Seller Points/Buydown
6. Owner Financing
7. Wrap/Blend
8. Lease Purchase
9. Exchange/Trade
10. Lease Back
11. Subordination to New 1st Loan
12. Subordination to Construction
15. Short Pay
16. 1031 Exchange
17. Auction
18. SS Pending Lender Approval
19. USDA
20. FIRPTA

**Showing Information** (Optional) All showing information is private and can be viewed by Listing Office only.

Property Vacant?:  Y /  N Showings Allowed?:  Y /  N Allow online requests?:  Y /  N

SentriLock Serial #: \_\_\_\_\_ Lockbox/CBS Code: \_\_\_\_\_

Showing Staff Instructions (500 Character Max): \_\_\_\_\_

Showing Agent Instructions (500 Character Max): \_\_\_\_\_

**Showing Contact Information** (Optional. If filled in, First & Last name and 1 phone number are required.)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Use for text?:  Y /  N Work Phone: \_\_\_\_\_ Use for text?:  Y /  N

Mobile Phone: \_\_\_\_\_ Use for text?:  Y /  N Other Phone: \_\_\_\_\_ Use for text?:  Y /  N

Email: \_\_\_\_\_ Appt. Notices?:  Y /  N Receive Feedback?:  Y /  N Preferred Contact Method: \_\_\_\_\_

Customize the Feedback Question: \_\_\_\_\_ Select 1: Email, Phone, Text, Other

Use the standard showings feedback questionnaire.  Use the customization from your user preferences.

Customize the showings feedback questionnaire for this listing only (If this option is selected, choose which questions to include below and/or add customized questions in the fields provided).

Is the customer interested in the property?

Is the price right?

Feedback on the exterior

Did the property show well?

Feedback on the interior

Other suggestions/comments

Custom questions 1: \_\_\_\_\_

Custom question 2: \_\_\_\_\_

**Open Houses**

Open House Date: \_\_\_\_\_ (mm/dd/yyyy) Start Time: \_\_\_\_\_ (hh:mm) End Time: \_\_\_\_\_ (hh:mm)

Repeat:  Y /  N If yes,  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Comments: Limited to 255 characters) \_\_\_\_\_

Hosting Agent: \_\_\_\_\_

Display Open Houses on Internet:  Y /  N

ColoProperty.com®, MySite, Listing Links, IDX  
downloads, Realtor.com®, and ListHub Channels (if your  
office is signed up)

***I hereby represent to the MLS that I am in possession of a property executed Exclusive Right to Sell Listing Contract or an Exclusive Agency Listing Contract signed by the owner(s) of the property and that I have used my best efforts as to accuracy and correctness on this data input form.***

**Signature:**

\_\_\_\_\_