



VACANT LAND/LOTS INPUT FORM

\* = Required Field MLS #: \_\_\_\_\_

**Listing Information**

\*Listing Office: \_\_\_\_\_ \*Listing Agent: \_\_\_\_\_  
\*Co-Listed?:  Y /  N (If yes, the following fields are required): Co-Listing Office: \_\_\_\_\_ Co-Listing Agent: \_\_\_\_\_  
\*Property Type: VACANT LAND/LOTS Secondary Property Type: \_\_\_\_\_ \*Listing Status: \_\_\_\_\_  
\*List Price: \_\_\_\_\_ \*List Date: \_\_\_\_\_ \*Expiration Date: \_\_\_\_\_

**Location Information**

\*County: \_\_\_\_\_ Street #: \_\_\_\_\_ Street Dir (N, S, E, W): \_\_\_\_\_ Street Name: \_\_\_\_\_ Street Type (e.g. St, Ave): \_\_\_\_\_  
St Post Dir (N, S, E, W): \_\_\_\_\_ Unit #: \_\_\_\_\_ \*Mail City: \_\_\_\_\_ \*Zip Code: \_\_\_\_\_ \*Locale: \_\_\_\_\_  
\*Legal: \_\_\_\_\_ \*Subdivision: \_\_\_\_\_  
\*Zoning: \_\_\_\_\_ Parcel/Account Number: \_\_\_\_\_ \*Realist Tax ID: \_\_\_\_\_  
Driving Directions (limited to 250 characters): \_\_\_\_\_

Name of Nearest Town: \_\_\_\_\_ # Miles to: \_\_\_\_\_

Listing Web Site: http:// \_\_\_\_\_

**Property Information**

\*Taxes: \$ \_\_\_\_\_ \*Tax Year: \_\_\_\_\_ \*Lot Sq. Ft: \_\_\_\_\_ OR \*Lot Acres: \_\_\_\_\_ School District: \_\_\_\_\_  
Senior High: \_\_\_\_\_ Middle School: \_\_\_\_\_ Elem 1: \_\_\_\_\_ Elem 2: \_\_\_\_\_  
\*Water Supplier: \_\_\_\_\_ Elec Supplier: \_\_\_\_\_ Gas Supplier: \_\_\_\_\_ \*Metro District?:  Y /  N  
(If yes, Name is required)

Name: \_\_\_\_\_ Website: \_\_\_\_\_ Fees: \$ \_\_\_\_\_ / Monthly, Quarterly, Annually

2nd Metro District?:  Y /  N Name: \_\_\_\_\_ Website: \_\_\_\_\_ Fees: \$ \_\_\_\_\_ / Monthly, Quarterly, Annually  
(If yes, Name is required)

**Transaction Information**

**\*Listing Contract: (Check One)**

Exclusive Right to Sell, Transaction Broker  
 Exclusive Right to Sell, Agency  
 Exclusive Agency/Brokerage  
 Exclusive Rt to Sell, Trans Broker, w/ Variable Rate Commission  
 Exclusive Rt to Sell, Agency, w/ Variable Rate Commission  
 Exclusive Agency/Brokerage w/ Variable Rate Commission  
  
\*Limited Service?  Y /  N \*Short Pay?  Y /  N  
If "Y", the listing broker (select 1 option): \*Buyer Agency: \$ \_\_\_\_\_ OR % \_\_\_\_\_  
 will arrange appts for cooperating broker \*Transaction Broker: \$ \_\_\_\_\_ OR % \_\_\_\_\_  
OR  
 gives co-op brokers authority

\*Buyer Exclusion:  Y /  N \*For Showings,  None  Listing Agent  Listing Office  Homesnap  
Min Earnest Money: \$ \_\_\_\_\_ contact:  ShowingTime: \_\_\_\_\_  Other: \_\_\_\_\_  
Earnest Money Recipient: \_\_\_\_\_ (Online Showings when ShowingTime or Homesnap is selected)

**Building Information**

\*Water Meter Installed?:  Y /  N Well Permit #: \_\_\_\_\_ \*Waterfront?:  Y /  N

**Association Information**

\*Has an HOA?:  Y /  N If Yes, 1st HOA Name: \_\_\_\_\_ HOA Phone: \_\_\_\_\_ HOA Email: \_\_\_\_\_ HOA  
Website: \_\_\_\_\_ Has Covenants?  Y /  N \*Has Assn. Fee?:  Y /  N If Yes, \*Assn. Fee: \$ \_\_\_\_\_ per \_\_\_\_\_

\*Assn. Transfer Fee?:  Y /  N \* Assn. Reserve?:  Y /  N

2nd HOA Name: \_\_\_\_\_ HOA Phone: \_\_\_\_\_ HOA Email: \_\_\_\_\_ HOA Website: \_\_\_\_\_

Has Covenants?:  Y /  N Has Assn. Fee?:  Y /  N If Yes, Assn. Fee: \$ \_\_\_\_\_ per \_\_\_\_\_ Assn. Transfer Fee?:  Y /  N

Assn. Reserve?:  Y /  N

**Property Information**

\*Irrigation Water Rights:  Y /  N \*Irrigation Ditches:  Y /  N \*If Yes, Are Ditches Active:  Y /  N Water Tap Fee: \_\_\_\_\_

Sewer Tap Fee: \_\_\_\_\_ Water Rights Included/Carrying Ditch Comments: \_\_\_\_\_

\_\_\_\_\_ Lake, Reservoir, Streams: \_\_\_\_\_

Crops: \_\_\_\_\_ Well Info: \_\_\_\_\_ Any Improvements on Prop:  Y /  N

If Yes, Describe Improvements: \_\_\_\_\_

**Remarks** (Limited to 1000 characters for Listing Comments and Broker Remarks with the first 500 displaying on Print Reports.)

Listing Comments (Describe the property. Will display on reports and be sent to ColoProperty, MySite, and all other public websites): \_\_\_\_\_

Broker Remarks (Private Information for other brokers only– e.g. commission info, bonuses, etc. Will display on IRESis & printed agent version reports only): \_\_\_\_\_

**Internet Marketing**

\*Display on Internet:  Y /  N \*Display Address:  Y /  N \*Allow 3rd Party Comments:  Y /  N \*Allow 3rd Party AVMs:  Y /  N

\*ColoProperty.com®:  Y /  N \*REcolorado.com®:  Y /  N \*Realtor.com®:  Y /  N \*Broker Public Portal:  Y /  N

(Homesnap.com public access)

\*Exclude from ListHub Syndications?:  Y /  N

**Exterior Features**

**Common Amenities:** \_\_\_\_\_

- 1. Clubhouse
- 2. Tennis
- 3. Hot Tub
- 4. Indoor Pool
- 5. Pool
- 6. Sauna
- 7. Play Area
- 8. Exercise Room
- 9. Common Rec/Park Area
- 16. Hiking/Biking Trails
- 17. Business Center
- 18. Rec Room

**Assoc Fee Includes:** \_\_\_\_\_

- 1. Common Amenities
- 2. Trash
- 3. Snow Removal
- 4. Lawn Care
- 5. Security
- 6. Management
- 7. Common Utilities
- 8. Exterior Maintenance

**Location Desc:** \_\_\_\_\_

- 1. Cul-De-Sac
- 2. Corner Lot
- 3. Wooded Lot
- 4. Evergreen Trees
- 5. Deciduous Trees
- 6. Native Grass
- 7. Level Lot
- 8. Rolling Lot
- 9. Sloping Lot
- 10. Steep Lot
- 11. Rock Out-Croppings
- 12. Abuts Ditch
- 13. Abuts Golf Course
- 14. Golf Course Neighborhood
- 15. Abuts Pond/Lake
- 16. Abuts Stream/Creek/River
- 17. Abuts Farm Land
- 18. Abuts National Forest
- 19. Abuts Park
- 20. Abuts Public Open Space
- 21. Abuts Private Open Space
- 22. Meadow
- 23. Orchard
- 24. Outbuildings
- 25. Airpark
- 26. Historic District
- 29. House/Lot Faces North
- 30. House/Lot Faces South
- 31. House/Lot Faces East
- 32. House/Lot Faces West
- 33. House/Lot Faces NW
- 34. House/Lot Faces NE
- 35. House/Lot Faces SW
- 36. House/Lot Faces SE

- 37. Within City Limits
- 38. Fill Required
- 39. City
- 40. Rural
- 41. Plains
- 42. Mountains
- 43. Unincorporated

**Horse Prop:** \_\_\_\_\_

- 1. Horse(s) Allowed
- 2. Zoning OK for 1 Horse
- 3. Zoning OK for 2 Horses
- 4. Zoning OK for 3 Horses
- 5. Zoning OK for 4+ Horses
- 6. Barn with 1-2 Stalls
- 7. Barn with 3+ Stalls
- 8. Corral(s)
- 9. Pasture
- 10. Arena
- 11. Tack Room
- 12. Loafing Shed
- 13. Hay Storage Building
- 14. Access to Riding Trails

**Fences:** \_\_\_\_\_

- 1. Partially Fenced
- 2. Enclosed Fenced Area
- 3. Wood Fence
- 4. Chain Link
- 5. Security Fence
- 6. Other Fence
- 7. Electric Fence
- 8. Wire Fence
- 9. Metal Post Fence
- 10. Dog Run/Kennel
- 11. Vinyl/Composition

**Views:** \_\_\_\_\_

- 1. Back Range/Snow Capped
- 2. Foothills View
- 3. Plains View
- 4. City View
- 5. Water View
- 6. 360 Degrees

**Lot Improvements:** \_\_\_\_\_

- 1. Street Paved
- 2. Curbs
- 3. Gutters
- 4. Sidewalks
- 5. Street Light
- 6. Alley
- 7. Fire Hydrant within 500 Ft
- 8. No Improvements

**Road Access:** \_\_\_\_\_

- 1. Private, up to Co. Standards
- 2. Private, not up to Co. Standard
- 3. 4x4 Required to Access
- 4. City Street
- 5. Co. Rd/ Co. Maintained
- 6. Co. Rd/ Not Maintained

- 7. State Highway
- 8. Interstate
- 9. Easement
- 10. Privately Maintained
- 11. Lack of Legal Right to Access
- 12. Security Gate
- 13. Alley

**Rd Surface at Prop Line:** \_\_\_\_\_

- 1. Road Improve Needed
- 2. Dirt Road
- 3. Gravel Road
- 4. Blacktop Road
- 5. Concrete road

**Railroad Access:** \_\_\_\_\_

- 1. Railroad Adjacent
- 2. Rail Served
- 3. Railroad Available
- 4. Call Listor

**Interior Features**

**# Living Units Allowed:** \_\_\_\_\_

- 1. 1 Unit Allowed
- 2. 2 Units Allowed
- 3. 3 Units Allowed
- 4. 4 Units Allowed
- 5. 5 Units Allowed
- 6. 6+ Units Allowed
- 7. Not Applicable
- 8. See Remarks

**Other Features**

**Utilities:** \_\_\_\_\_

- 1. Natural Gas
- 2. Electric
- 3. Propane
- 4. Wood/Coal
- 7. Oil
- 8. No Utilities
- 9. Other Utilities
- 10. Cable TV Available
- 11. Master Meter-Electric
- 12. Master Meter-Gas
- 13. Separate Meter Electricity
- 14. Separate Meter Gas
- 15. 200V Electric
- 16. 440V Electric
- 17. 3-Phase Electric
- 18. Electric at Property
- 19. Electricity within 100 ft
- 20. Electricity more than 100 ft
- 21. Natural Gas at Property
- 22. Natural Gas within 100 ft
- 23. Natural Gas more than 100 ft
- 24. Gas Tap Paid
- 25. Gas Tap Available
- 26. Propane Installed
- 29. Satellite Available

- 30. High Speed Available
- 31. Underground

**\*Water/Sewer:** \_\_\_\_\_

- 1. City Water
- 2. District Water
- 3. Well
- 4. Cistern
- 5. City Sewer
- 6. District Sewer
- 7. Septic
- 8. No Water/Sewer
- 9. Other Water/Sewer
- 10. See Remarks
- 17. Septic Permit

**Water or Sewer Needed:** \_\_\_\_\_

- 11. Well Needed
- 12. Well Permit
- 13. Water Tap Available
- 14. Water Tap Paid
- 15. Water Tap Installed
- 16. Septic Needed
- 18. Sewer Tap Available
- 19. Sewer Tap Paid
- 20. Sewer Tap Installed

**Mineral & Water Rights:** \_\_\_\_\_

- 1. Water Rights Included
- 2. Water Rights Excluded
- 3. Irrigation Well Included
- 4. Irrigation Well Excluded
- 5. Mineral Rights Included
- 6. Gas/Oil Included
- 7. Gas/Oil Excluded
- 8. Sand/Gravel
- 9. Geo-Thermal
- 10. Existing Lease(s) Included
- 11. Existing Lease(s) Excluded
- 12. Mining Claim
- 13. Mineral Rights Excluded

**\*Ownership:** \_\_\_\_\_

- 1. Lender Owner/REO
- 2. Licensed Owner
- 3. Private Owner
- 4. Corporate Buy-Out
- 5. Partnership
- 6. Other Owner
- 9. HUD
- 10. Builder

**Possession:** \_\_\_\_\_

- 1. Before Closing
- 2. Delivery of Deed
- 3. 1-3 Days After Closing
- 4. Specific Date
- 8. See Remarks

**Property Disclosures:** \_\_\_\_\_

- 1. Seller's Disclosure
- 2. No Property Disclosure

**Flood Plain:** \_\_\_\_\_

- 1. High Hazard/Floodway
- 2. 100 Year/High Risk
- 3. 500 Year/Moderate Risk
- 4. Minimal Risk

- 2. Boundaries Marked
- 3. Approved Subdivision
- 4. Preliminary Plans
- 5. Plans Submitted
- 6. Plans Approved
- 7. Special Review
- 8. Build to Suit
- 9. Covenants
- 10. Rec Association Required
- 11. Architectural Approval Required
- 12. Homeowners' Association
- 13. Zoned for Development
- 14. Building Permit Ready

- 3. FHA
- 4. VA
- 5. Seller Points/Buydown
- 6. Owner Financing
- 7. Wrap/Blend
- 8. Lease Purchase
- 9. Exchange/Trade
- 10. Lease Back
- 11. Subordination to New 1st Loan
- 12. Subordination to Construction
- 15. Short Pay
- 16. 1031 Exchange
- 17. Auction
- 18. SS Pending Lender Approval
- 19. USDA
- 20. FIRPTA

**Possible Usage:** \_\_\_\_\_

- 1. Single Family
- 2. Multi Family
- 3. Mobile Homes
- 4. PUD
- 5. Farm/Ranch
- 6. Business
- 7. Commercial or Industrial

**New Financing/Lending:** \_\_\_\_\_

- 1. Cash
- 2. Conventional

**New Financing/Lending:** \_\_\_\_\_

- 1. Undeveloped

**Exclusions**

Exclusions (Limit to 100 Characters): \_\_\_\_\_

**Showing Information** (Optional) All showing information is private and can be viewed by Listing Office only.

Property Vacant?:  Y /  N Showings Allowed?:  Y /  N Allow online requests?:  Y /  N

SentriLock Serial #: \_\_\_\_\_ Lockbox/CBS Code: \_\_\_\_\_

Showing Staff Instructions (500 Character Max): \_\_\_\_\_

Showing Agent Instructions (500 Character Max): \_\_\_\_\_

Showing Contact Information (Optional. If filled in, First & Last name and 1 phone number are required.)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Use for text?:  Y /  N Work Phone: \_\_\_\_\_ Use for text?:  Y /  N

Mobile Phone: \_\_\_\_\_ Use for text?:  Y /  N Other Phone: \_\_\_\_\_ Use for text?:  Y /  N

Email: \_\_\_\_\_ Appt. Notices?:  Y /  N Receive Feedback?:  Y /  N Preferred Contact Method: \_\_\_\_\_

Customize the Feedback Question: Select 1: Email, Phone, Text, Other

Use the standard showings feedback questionnaire.  Use the customization from your user preferences.

Customize the showings feedback questionnaire for this listing only (If this option is selected, choose which questions to include below and/or add customized questions in the fields provided).

Is the customer interested in the property?

Is the price right?

Feedback on the exterior

Did the property show well?

Feedback on the interior

Other suggestions/comments

Custom questions 1: \_\_\_\_\_

Custom question 2: \_\_\_\_\_

**Open Houses**

Open House Date: \_\_\_\_\_ (mm/dd/yyyy) Start Time: \_\_\_\_\_ (hh:mm) End Time: \_\_\_\_\_ (hh:mm)

Repeat:  Y /  N If yes,  Monday  Tuesday  Wednesday  Thursday  Friday  Saturday  Sunday

Comments: Limited to 255 characters) \_\_\_\_\_

Hosting Agent: \_\_\_\_\_

Display Open Houses on Internet:  Y /  N

ColoProperty.com®, MySite, Listing Links, IDX downloads, Realtor.com®, and ListHub Channels (if your office is signed up)

**I hereby represent to the MLS that I am in possession of a property executed Exclusive Right to Sell Listing Contract or an Exclusive Agency Listing Contract signed by the owner(s) of the property and that I have used my best efforts as to accuracy and correctness on this data input form.**

**Signature:** \_\_\_\_\_